



वस्तू व सेवा कर विभाग

महाराष्ट्र शासन

दरपत्रक सूचना

वस्तू व सेवा कर विभाग, माझगांव व वांद्रे मुंबई येथील कार्यालयात बसवण्यात आलेली १२० वातानुकूलित यंत्रे आणि त्यांचे सुटे भाग यांच्या देखभाल व दुरुस्तीसाठी दिनांक ०१/०२/२०२५ ते दिनांक ३१/०१/२०२६ या एका वर्षाच्या कालावधीसाठी दर पत्रक मागविण्यात येत आहेत. वातानुकूलित यंत्रे आणि त्यांचे सुटे भाग यांच्या देखभाल व दुरुस्तीसाठीच्या अटी व शर्तीच्या अधिन राहून दरपत्रक सादर करावे. सदरच्या अटी व शर्ती <https://mahagst.gov.in/> या शासनमान्य संकेतस्थळावरून डाऊनलोड करता येतील.

- दरपत्रक सादर करण्याचा कालावधी दिनांक ०३/०१/२०२५ ते १०/०१/२०२५ सायं. ५.०० वाजेपर्यंत,
- दरपत्रक सादर करण्याचा पत्ता:- राज्यकर उपायुक्त, जनसंपर्क कार्यालय, वस्तू व सेवा कर भवन माझगांव, मुंबई, ई-विंग, पहिला मजला, नवीन इमारत येथे सादर करावेत.
- दरपत्रक उघडण्याचा दि. १३/०१/२०२५ रोजी सकाळी ११.०० वाजता. (शक्य झाल्यास)

कोणतेही कारण न देता कोणतेही दरपत्रक अथवा सर्व दरपत्रक नाकारण्याचा अधिकार मा. राज्यकर उपायुक्त (जनसंपर्क), मुंबई. यांच्याकडे राखीव ठेवण्यात येत आहेत.

सही/-

जनार्दन आटपाडकर

राज्यकर उपायुक्त (जनसंपर्क)

मुंबई.

Draft Agreement including terms and conditions of contract

(To be typed on Rs.500/- stamp paper)

This agreement is made in Mumbai on this-----day of (month) -----
-(year)-----between Sri/M/S-----
-----herein after called “The contractor” including its successors, heir, executors,
administrative Representative and assignee) of the one part and the Goods &
Services Tax Department, Govt. of Maharashtra here in after referred to as MGSTD
of other part.

Whereas the contractor has offered to enter into contract with the said MGSTD for
providing of providing the services of repairs & maintenance of 120 Air conditioners
installed at Goods & Services Tax offices located at GST Bhavan, Mazgaon,
Mumbai-10 & GST Bhavan, Bandra-kurla complex, Mumbai-51 on the terms and
conditions approved by MGSTD have been duty accepted.

Now these presents witness and it is hereby agreed and declared by between the
parties to these presents as follows.

1. Number of AC to be allotted

Sr. No.	Description	No. of Units	Tone	Rate Quoted
1	1 split AC for one year.	2	1.5	
2	One window AC for one year.	18	1.5	
3	1 phase 1 split AC for one year	74	2	
4	3 phase slim line tower type AC for one year	8	2	
5	3 phase slim line tower type AC for one year	10	3	
6	3 phase split type AC for one year	8	5	
	Total	120		

2. Validity of the contract

1. The contract shall commence on 01/02/2025 the contract shall be valid up to 31/01/2026 the contractor or their employee must report for duty at the designated place at 9.45 a.m. immediately after issuing the work order. This contract may be extended for further period of one year, if the service providers are ready to do job on the same rate & services are found to be satisfactory.
2. In case contractor or his employee do not report for duty immediately after issuing the work order the payment shall be made day today on a prorata basis & also liable for penalty double the amount of prorata reduction per day.

3. Controlling Officer

Sr. No.	Controlling Officer	Number of AC
1.	Dy. Commissioner of State Tax (P.R.), Mumbai	120

The controlling Officer shall be entitled to appoint any officer working under him as an assistant controlling officer for the same.

4. Main Terms of the Contract

4.1 Goods & Services Tax Department, Govt. of Maharashtra intends to hire Repairs & Maintenance of 120 Air Conditioners & their parts, components & accessories (including compressor and other parts) installed at Goods & Service Tax Offices, GST Bhavan, Mazgaon, Mumbai-10 & GST Bhavan, Bandra Kurla complex, Mumbai-51 for a period of one year w.e.f. 01/ 02/2025 to 31/01/2026.

4.2 The Bidder shall examine all the 120 AC Units installed at Goods & Services Tax Office, GST Bhavan, Mazgaon, Mumbai-10 & GST Bhavan, Bandra Kurla complex, Mumbai-51 & then quote the price. If Bidder have any doubt about the working condition of any AC Unit then he shall mentioned it in his tender. If any AC Unit is out of capacity of repairable condition then it will reduced from the list of AC Unit, Price of tender will also reduce accordingly. While

renovation of or if any, & the AC Unit is require to shift from one cabin to another or otherwise, then that work is also seems to be the part contract. Usually the repair & maintenance shall be required to be provided on all working days in a month, excluding Government holidays. But if necessary the contractor has to provide the same even on Govt. holidays.

- 4.3 The Goods & Services Tax department shall also have the right to take additional AC Unit and services & maintenance cost on account of such additional unit will be paid to contractor on prorata basis of per tonnage with exiting terms & conditions only.
- 4.4 This Contract is for Repairs & Maintenance of 120 Air Conditioners & their components & accessories (including compressor and other parts). While in contract period if any AC Unit is reduced then the price will be reduced accordingly as per the tonnage of AC Unit. It will calculated on monthly basis.
- 4.5 The Maintenance of all AC units (comprehensive servicing of A.C. Unit) once in a month & the report shall be submitted to this office at the end of every month.
- 4.6 The contractor whose tender will be selected for the contract, he or his person shall present at every day in office to resolve complaints received from the department. As & when the complaint is received to this office, it shall be resolve on same day or next working day. If the service is not received in next day from the contractor then the penalty of Rs.100/- will be levied and if it will repeated, the penalty of Rs. 200/- will be levied for every day till the repair till the compliant get resolved.
- 4.7 If any AC Unit is require to take out of the office then the contractor shall first provide another stand by AC unit.
- 4.8 If any AC Unit is repaired and immediately it is not working properly again & after repairs, & if this type complaint receives frequently, then in that case it will presumed that service given by contractor is not proper & the Goods &

Services Tax Department has right to suspend the service of the contractor immediately.

- 4.9 This contract is completely for repairs & maintenance of AC Unit & their parts, components & accessories, it means it comprehensive contract. In that case if any part of AC Unit (including compressor & other part) is damage, it is duty of the contractor, to replace it, the new part should of ISO-9002 mark. The guarantee shall be for one to two years, & the guarantee card and bill shall be deposited in this office.
- 4.10 If the contractor fails to provide a service within stipulated time period and even though the service is provided within stipulated time period but AC Unit does not get repaired within reasonable time of 8 days, the MGSTD has right to use service of another service provider and charges or payable to another service provider shall be deducted from the quarterly payment of contractor or from EMD.
- 4.11 This contract is completely for repairs & maintenance of AC Unit & their loose part, it means it compressive contract. All the expenditure of this compressive contract should added in the tender.
- 4.12 It is compulsory to submit Monthly reports of the work done by the contractor.
- 4.13 The detailed conditions of the contract shall be as specified in the clause conditions of contracts.

5. Quality of Employee appointed

- 5.1 The employee appointed by the contractor shall be well qualified in repair & maintenance of AC in all aspects.
- 5.2 If any day the employee is unable to attend the office then the contractor shall give prior intimation to the office and provide substitute employee in his place immediately. In any condition one employee should be present in the office.
- 5.3 The employee shall be decent in his behavior.

6. Penalty

In case of non-compliance of the above terms and conditions of the contract, a penalty may be levied. The penalty for the default is as under:-

Sr.No.	Nature of Default	Penalty in Rs.
i)	After receiving complaint of AC Unit then it should completed immediately on same day or next adjacent day. If on that day service is no provided	Rs. 100/- charges for per day
ii)	In case of repeated malfunction even after repairs repeated delay in service.	Rs.200/- charges for per day

The penalty shall be levied on the basis of the certificate signed by the Controlling Officer.

8. Payments

8.1 Payment of minimum charges agreed upon shall be made Quarterly. Payment shall also be made on Quarterly basis of the actual tender price by the Department.

9. Modification in the quantity/Termination of the Contract

9.1 In case the contractor fails to provide service continuously for the period 5 days and the contractor is unable to provide a substitute employee within a reasonable time, or where the penalty in any two consequent monthly, exceeds 1000/- of the amount that is payable, the Commissioner shall have right to terminate the whole or part of contract.

9.2 The contract between the Department and the Contractor can be terminated with a notice period of one month in case the penalty exceeds 20% amount that is due in a month for two or more consequent months.

10. Indemnity

In case of accidents etc. whole liability including any damages, claim, settlements, etc. shall be the responsibility of contractor and the department shall not

bear any liability, apart from the hiring charges.

The Contractor will indemnify for loss / damage of property or life because of negligence of employee of any person, or poor maintenance of A.C. or due to an accident.

11. Additional Service for Repairs & Maintenance of 120 Air Conditioners & their parts components & accessories (including compressor and other parts):

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The department shall have the right to take services for an additional period of one year on the same terms and conditions at the expiry of the contract if the service of provider is found satisfactory.

12. Resolution of Disputes

All disputes shall be subject to sole arbitration by the Commissioner of State Tax, Government of Maharashtra, or by any person nominated by him.

Signed and sealed by the contractor in the

In presence of.

Witness

1.

2.

Signed on the behalf of MGSTD